



## Millis Police Department

1003 Main Street

Millis, Massachusetts 02054

Phone: 508-376-5112 Fax: 508-376-6229

New L.T.C. Applicants,

The Millis Police Departments has set up a process for all new applicants. Prior to coming to the police station, you **must** have the following items:

1. The application found on the Mass Gov. website filled out completely.
2. A approved Basic Firearms Safety course certificate .
3. (2) **Letters** of reference, which can not be from a family member, The letter must state that you are a qualified candidate for a firearms license.
4. A check made out to the **Town of Millis** for \$100.

When you have completed all the items on the list please email Officer Adams and Officer Gonzalez at : [padams@millisma.net](mailto:padams@millisma.net)  
[jgonzalez@millisma.net](mailto:jgonzalez@millisma.net)

Once email is received you will be contacted to set up a appointment, please understand there could be a delay in return email due to vacations, days off, etc.

- **Please be advised any missing documents can delay licensing process.**
- **Appointments can take up to 3 to 4 weeks to be scheduled**
- **Please be advised no paperwork or checks will be accepted at the police department prior to the time of appointment.**

Sincerely,  
Patrolman Paul J Adams  
Millis Police Department  
Licensing Authority